

INDIANA UNIVERSITY SOUTHEAST CLUB SPORTS PROCEDURES

Groups of students who are dedicated to participation in a particular sport are encouraged at Indiana University Southeast. These organizations will not be considered intercollegiate sport teams but rather are Club Sports. Club sports are defined as:

- 1.) The club competes against other club teams or group organizations off-campus.
- 2.) Physical activity is involved which creates some degree of risk.

The Club Sports may join associations with the Club Sports teams from other universities. In some cases, these Club Sports may impose guidelines for competition.

At IU SOUTHEAST, Club Sports must follow all organization procedures established by the Campus Life Office and must adhere to the following procedures as established by the Athletic Department. Club Sports, while not accorded varsity sport status, will receive some type of support from the Athletic Department.

To be considered a Club Sports and to apply for or continue membership, clubs must adhere to the following guidelines:

1. Become an approved registered student organization (RSO) through the Office of Campus Life. Have an approved constitution. Procedures for developing a constitution may be obtained from the Office of Campus Life.
2. Submit a Club Sports Proposal Plan Forms to the Intramural & Fitness Center Coordinator. The forms must be completed and returned to the office of the Intramural & Fitness Center Coordinator. All Club Sports decisions will be made on individual basis conducted by the Intramural & Fitness Center Coordinator.
3. File an annual Student Group Renewal Form with the Campus Life Office.
4. All participants on the club team must be currently registered IU Southeast students, faculty, or staff.
5. Have each Club Sports members sign a "Rules Form" specific to that sport. The rules form needs to be spell out plus, eligibility for post-season play. Signing the form will prevent a situation where a member who participated all year is surprised to find out they are ineligible for post-season play.
6. Develop Club Sports own game schedules. The game schedules must, however, be approved by the Intramurals & Fitness Center Coordinator.

Club Sports Procedures pg. 2

7. Follow all IU SOUTHEAST fundraising and accounting policies. Fundraising projects must be approved by the Intramurals & Fitness Center Coordinator, Athletic Director, and the Director of Accounting Services.
8. Follow all IU travel policies including only allowing approved IU drivers to transport Club Sports members to/from contests or other functions.
9. Have each Club Sports member sign a “Waiver of Tort Liability.”
10. Advertise and nominate own coach. The final selection of the coach, however, must be made in consultation with the Intramurals & Fitness Center Coordinator.
11. The coach, and/or another individual, must have the appropriate knowledge or certification of athletic training, first aid and CPR as necessary for the sport.
12. If the coach is to receive any compensation, the group must raise the funds to pay the coach. All Indiana University and federal wage policies must be followed. Coaches who are paid must be paid an hourly stipend with a salary no less than minimum wage. Coaches may, however, volunteer to coach without compensation.
13. Must submit a roster of Club Sports members to the Intramurals & Fitness Center Coordinator. Updates to the roster must be submitted to the Intramurals & Fitness Center Coordinator within one week of the new member joining the Club Sports.
14. Understand that, while the Athletic Department will cooperate possible with equipment, it is the responsibilities of each Club Sports to purchase, maintain, and store their own equipment.

Club Sports will receive the following benefits:

1. Be eligible to apply for Club Sports grants ranging from \$100.00 to \$400.00.
2. Club Sports may establish a link to the Athletic Department web-site. Maintenance of the web-site will be a joint venture of the Athletic Department and the Club Sports.
3. The Intramurals & Fitness Center Coordinator will provide guidance on institutional and association policies and procedures.
4. The Athletic Department will provide a mail-box for each Club Sports.
5. When possible to do so, Club Sports will be allowed the use of Athletic Department facilities.